

AUTHOR GUIDELINES

1. General information

«Palaeobotany» is a peer-reviewed international journal publishing original papers on the morphology, anatomy and systematics of fossil plants as well as papers on palaeogeography and palaeoclimatology. The journal is an ideological successor of the “Palaeobotanica” series, which was published as a part of the Acta Institutum Botanicum nomine V. L. Komarov Academiae Scientiarum URSS since 1956 to 1967.

Publishing site is <https://www.binran.ru/journals/paleobotanika/>.

2. Submission of manuscript

The Journal publishes articles in Russian or English. The journal is published with a frequency of one volume per year at the beginning of the year. Manuscripts are accepted throughout the year.

Submission of manuscript implies that the content has not been published or submitted for publication and that all authors agree to publish the manuscript. Articles should contain new, original factual and theoretical data.

Submission is carried out by the correspondence author via e-mail to: golovneva@binran.ru. The main text, tables, illustrations, and legends are submitted as separate files. The name of the manuscript file must correspond to surname of the author (the first author), the names of the files of illustrations and tables must also begin with the surname of the author (for example, Ivanov, Ivanov_Fig_1, Ivanov_Plate_I, Ivanov_Table_1).

3. Review procedure

Upon receiving of the manuscript, the editors evaluate its overall compliance with the profile of the publication. Manuscripts satisfying the profile of the publication are recorded, the author is notified by e-mail, and the manuscript is sent to two reviewers. In case both reviewers gave positive reviews, the article is accepted for publication; however, the authors must make corrections or, if necessary, rework the article in accordance with the comments of the reviewers or provide reasonable objections. If at least one reviewer gave a negative review, the manuscript is reviewed by the editorial board with the involvement of members of the editorial board and, if necessary, is sent for additional review.

The authors of accepted manuscripts will receive a Copyright Transfer Agreement to be filled in, signed and mailed back to the Editorial Board. The Copyright Transfer Agreement should be signed by all authors of the paper.

4. Archiving

Journal «Palaeobotany» is committed to keep all published articles constantly available over the coming decades. The official journal website is located at website of the Komarov Botanical Institute. It includes articles published since 2010 and the mission of the publisher and the editorial staff is to provide the same access to all new accepted articles. Journal «Palaeobotany» additionally deposits full-text articles and metadata of published materials in scientific electronic libraries eLIBRARY.RU and Cyberleninka, which ensures the preservation of the material even in the case that the journal ceases publication.

5. Structure of publication

Size of the manuscript of the article (including tables, references, figure legends) is up to 100 pages.

The articles submitted in English are supplemented with Russian abstract. If the primary language of the article is Russian, the structure of publication shall follow author guidelines ("Правила для авторов") in Russian.

If the primary language of the article is English, the submission should have the following structure:

1. Title of the article in English.
2. The initials and surname of the author (s) in English.
3. Author (s) affiliation(s). If the authors work in different institutions, use superscript numbers following author names. E-mail of correspondent author.
4. Abstract in English.
5. Keywords in English.
6. The title of the article in Russian.
7. Initials and surnames of the authors in Russian.
8. Author (s) affiliation(s). If the authors work in different institutions, use superscript numbers following author names in Russian.
9. Abstract in Russian.
10. Key words in Russian.

11. The text of the article.
12. Acknowledgments and list of funding sources.
13. References.
14. Captions to the tables.
15. Tables (each in a separate file).
16. Figures (each in a separate file).
17. Legends to the figures.
18. Plates (each in a separate file).
19. Legends to the plates.

6. Text layout

The manuscript is submitted as Word file. The text must be in 12pt Times New Roman with 1.5 line spacing. Pages should be numbered. Do not import the figures into the text file.

The generic name must be given in full at the first mention of a species. It may be abbreviated subsequently to the initial capital letter followed by a dot unless confusion with another genus is likely. Latin names of species given in the text must be accompanied by the last name of the author of the taxon. The names of taxa are given in italics in Latin.

Nomenclature in the text should follow the rules of the International Code of Nomenclature for algae, fungi, and plants (Shenzhen Code, Turland et al. ed., 2018). For all the mentioned copies (including the explanatory notes to the figures and tables) the collection number should be given. System International (SI) should be used for all units of measurement.

7. Tables

Tables should be created using the Microsoft Word table tool and numbered consecutively throughout the paper in the order they first appear in the text (Table 1, Table 2). Each table should have its unique title. All abbreviations and symbols used in table should be defined in footnote.

8. Illustration

Black and white photographs and drawings are published in the printed version of the Journal. Color illustration can be published in the electronic version of the journal.

8.1 . Figures

The figures are numbered in Arabic numerals in the order they are mentioned in the text. Figures should have TIF format. The resolution for figures should be 600 dpi. Figures size should

not exceed 17 × 23 cm. The individual figures in the drawing should be numbered in lower case letters (Arial).

8.2 Plates

The plates are numbered in Roman numerals in the order they are mentioned in the text. Photographs and plates should be in TIF format. The resolution should be 600 dpi. Plates should be up to 17 cm in width, and up to 25 cm in height. The individual photographs of plates should be numbered consecutively from left to right and from top to bottom using Arabic small digits. Number should be in Arial with size of 9 to 12 point. It is preferable to place the numbers on a contrasting white or black background in the lower left corner. Each photograph should have a scale bar. When you mention the plate in the text used the abbreviator «Pl.».

9. References

The accuracy and completeness of references are the responsibility of the author(s). Make sure that all works cited in the text appear in the references, and that every item in the references is cited in the text. References in the text should be cited in the following forms: (Nosova, 2012), (Krassilov et al. 1990). When an article has DOI (digital object identifier), it should be added at the end of the entry (for example, <https://doi.org/10.1134/S0869593813070034>). The references should be arranged in alphabetical order. It is preferable to give the full names of journals of accepted abbreviations.

8.1. References examples

8.1.1. Journal articles:

Florin, R. 1936. Die fossilen Ginkgophyten von Franz-Joseph-Land nebst Erörterung über vermeintliche Cordaitales mesozoischen Alters. I. Spezieller Teil. – *Palaeontographica B*, 81: 71–173.

Herman, A. B. 2013. Albian-Paleocene flora of the North Pacific: Systematic composition, palaeofloristics and phytostratigraphy. – *Stratigraphy and Geological Correlation*, 21 (7): 689–747. <https://doi.org/10.1134/S0869593813070034>

Kerp, H. 1990. The study of fossil gymnosperms by means of cuticular analysis. – *Palaios*, 5: 548–569. <https://doi.org/10.2307/3514861>

8.1.2. Books:

Friis, E. M., Crane, P. R., Pedersen, K. R. 2011. Early flowers and angiosperm evolution. Cambridge: Cambridge Univ. Press, 585 p. <https://doi.org/10.1017/CBO9780511980206>

Ellis, B., Daly, D., Hickey, L. J., Johnson, K., Mitchell, J., Wilf, P., Wing, S. 2009. Manual of leaf architecture. New York: Cornell Univ. Press, 190 p.

8.1.3. Single contribution in a book, abstracts:

Berry, E. W. 1911. Systematic paleontology, Lower Cretaceous: Pteridophyta, Cycadophytae, Gymnospermae, Monocotyledonae, Dicotyledonae. – Lower Cretaceous. Baltimore: The Johns Hopkins Press, p. 153–172.

Endress, P. K. 1993. Cercidiphyllaceae. – The Families and genera of vascular plants. Vol. II. Berlin, Heidelberg, New York: Springer, p. 250–252.

8.2. Publications in the in non-Latin alphabet

Publication in the in non-Latin alphabet with title in English, German or French must have indication of language of publication in the round brackets:

Herman, A. B., Lebedev, E. L. 1991. Cretaceous stratigraphy and flora of Northwestern Kamchatka. Transactions of the Geological Institute, 468: 1–189. (in Russian).

Iljinskaja, I. A. 1974 Trochodendrales. – Magnoliophyta Fossilia URSS. Leningrad: Nauka, p. 112–125. (in Russian).

In publication in the in non-Latin alphabet was made without a title in congress languages reference should have the following order: transliterated surname and initials of the author (s), transliteration of the title, translation of the title in English in square brackets, page numbers, publication language in round brackets

Vachrameev, V. A. 1952. Stratigrafiya i iskopaemaya flora melovyh otlozhenij zapadnogo Kazahstana [Stratigraphy and fossil flora of the Cretaceous deposits of Western Kazakhstan]. Regionalnaya stratigrafiya SSSR, vol. 1. Moscow: AN SSSR, 385 p. (in Russian).

Likht, F. R. 1961. Novaya nakhodka flory dvudol'nykh v nizhnem melu Suchana [The new finding of dicotyledonous in the Lower Cretaceous deposits of the Suchan coal basin]. Informacionnii Sbornik PGU, 2: 47–50. (in Russian).

9. Transliteration

For Russian transliteration follow this chart:

Russian	English	Russian	English
а	a	р	r
б	b	с	c
в	v	т	t
г	g	у	u
д	d	ф	f
е	e, ye (in the beginning, after vowels and letters Ъ, Ъ: yelnik, izmereniye, syezd)	х	kh
ё	e, ye (in the beginning, after vowels and letters Ъ, Ъ: obyem, vodoyem)	ц	c
ж	zh	ч	ch
з	z	ш	sh
и	i	щ	shch
й	y	ъ	elided
к	k	ы	y
л	l	ь	'
м	m	э	e
н	n	ю	yu
о	o	я	ya
п	p		